




MEMORANDUM

TO: Mayor and City Council Members

THRU: Christopher Shorter, Assistant City Manager

FROM: Kimberly McNeeley, CPRP, Director
Austin Parks and Recreation Department 

DATE: October 20, 2020

SUBJECT: Update on Resolution No. 20200312-041 – Parkland Agreements between Nonprofit Organizations and the Parks and Recreation Department

Since the last update memo dated April 29, 2020 related to Resolution No. 20200312-041, the Parks and Recreation Department (PARD) and several nonprofit partners (partners) have met and completed the general base terms for partnership categories. Agreement development and finalization has been prioritized into A, B, C and D groups based on the level of independence the partner will assume in the relationship as it relates to stewardship of parks space. Next steps (currently occurring and will continue) include the following:

- Meet with each individual partner to review base terms (A, B, and C categories);
- Prioritize the drafting of individual agreements and amendments for established partners in Group A;
- Create a template agreement, timeline and strategies for completing agreements for Groups B and C;
- Present agreements to City Council for action;
- Create a communication plan related to this major milestone accomplishment and
- Further define Group D partnerships which are associated with business or corporation commitments for programs or partnership.

The Parks and Recreation Department and partners are committed to bringing final agreements to City Council for action as soon as possible and will work with the City's Law Department to prioritize and schedule based upon staff capacity to draft each legal document. While PARD had hoped to bring the first group of agreements to Council for action by the end of the year, it now appears that timeline will move to the coming year. An extension request to April 30, 2021 should provide for the Group A agreements to be finalized and scheduled for Council action. Should you have any questions, please contact my office at (512) 974-6717.

cc: Spencer Cronk, City Manager
Nuria Rivera-Vandermyde, Deputy City Manager